

Standards of Excellence
Standard 4 – Member Development

- Chapter will implement an officer transition program to ensure that new officers receive all of the information they need to be an effective officer

Due November, 8 2009

Chapter: _____

Person Completing Form: _____

Officer Transition Program Summary

Date(s) of Program: _____

How long was the program (specify day(s) and times): _____

What officers took part in the Officer Transition Program (list name and office)?

What events were planned/ what was the agenda (please attach)?

Did the officers set goals for themselves and for the chapter? ____ Yes ____ No
What were they?

Did the program assist each of the officers in better understanding his/her new role and responsibilities? ____ Yes ____ No
How?

What do you feel was the most successful during the transition program?

What things would you recommend changing in the future?

On a scale of 1 to 10, how would you rate this program?

LOW 1 2 3 4 5 6 7 8 9 10
HIGH

Additional Comments:

<p><i><u>For Office use only</u></i></p> <p><i>Advisor:</i> _____ <i>Date Standard Completed:</i> _____</p> <p><i>Notes:</i> _____</p> <p>_____</p>
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