

Standards of Excellence
Standard 1 – Academic Achievement

All chapter officers will have a 2.5 cumulative QPA or higher

Due November 8th, 2009.

Executive Board Officer
Grade Release Form

Executive Board Officers are expected to hold a 2.5 QPA or higher throughout their term as an officer in their chapter. The president or the scholarship chair is responsible for the distribution and collection of the signed Grade Release for all Executive Board Officers. In order for the Student Life Office to release individual QPA/grades to chapters, members must sign this release.

Grade release should be turned in to the Student Life Office. Grades will be processed and given to the scholarship chair or president of the chapter. Grade release requests will take a minimum of 48 hours for the Student Life Office to complete.

If there are questions or concerns, please contact Melissa Borek at mlou@andrew.cmu.edu or the Coordinators for Greek Affairs, Lenny Chan at lschan@andrew.cmu.edu or Monica Bebie at mbebie@andrew.cmu.edu, or call the Student Life Office at x8-2142.

My signature on the attached chapter roster hereby authorizes Carnegie Mellon University, through its Student Life Office, to release my academic status for the:

Year: **20**_____

Semester: **FALL** or **SPRING**

Grades Requested: **MIDTERM** or **FINAL**

to appropriate officials (executive board officers, chapter advisors, inter/national headquarters staff) of the fraternity or sorority in which I am a member. I authorize the release of this information for the above circled semester only. I understand that I can void this authorization for release of information at any time by submitting my request in writing to the Student Life Office.

Please attach a roster to this form (the members of which you are requesting grade verifications for).

Received by Student Life Office:

Date

Signature of staff member