

***Interfraternity Council
Carnegie Mellon University
Fraternity Expansion Policy***

Carnegie Mellon University Interfraternity Council (IFC) and the Student Life Office support the North American Interfraternity Conference (NIC) policy on open expansion. If a member fraternity of the North American Interfraternity Conference approaches the University and the Interfraternity Council for an expansion opportunity we will accept their request to do an exploratory search to create an interest group of students who may wish to become affiliated with their inter/national fraternity. If multiple fraternities express interest in expansion within a year's time frame, the University and the Interfraternity Council will work with all requesting parities to create a plan which will allow success of each fraternity in their pursuit of creating an interest group at Carnegie Mellon University, while sustaining the viability of the current fraternity community.

When it is determined that a new group is needed to strengthen the Greek community, the procedures outlined below will be followed. The purpose of these procedures is to insure that expansion of Greek letter organizations occurs in a manner, which includes a carefully developed plan that is conducive to the educational mission of Carnegie Mellon University. This provides maximum opportunity for successful colonization and a meaningful and rewarding experience for the students within the Greek community.

All social, men's fraternities seeking to colonize/expand to the Carnegie Mellon University campus after October 10, 2008 shall be required to follow the procedures set forth by this policy.

I. Procedures for Expansion

Fraternity expansion for (Inter)National fraternities can occur in three ways:

1. Through a formal expansion plan approved by IFC and the Student Life Office,
2. Through receiving a formal petition for recognition by an interest group, or
3. Through reviewing a formal petition for recognition by a group coming off a disciplinary loss of University recognition.

A. Procedures for formal Expansion Plan by the IFC Executive Board

1. Determine need for Expansion
2. IFC executive board gains approval from the voting body of the Interfraternity Council and the Student Life Office to begin expansion.
3. IFC establishes an expansion committee. The committee shall include the IFC President, Panhellenic President, MGC President, Greek Council President, 4 members at large from the IFC community and a representative from the Student Life Office.

4. IFC determines number of organizations to be involved in the expansion plan based on need and resources. Consideration may be given to fraternities who previously had a chapter at Carnegie Mellon University.
5. The expansion committee advertises expansion and then reviews information and selects no more than three groups, out of the groups that applied, to be invited to make on-campus presentations.
6. Fraternities making on-campus presentations will meet with the IFC Executive Board, the IFC expansion committee, the Coordinator for Fraternity and Sorority Life, and the Dean of Student Affairs.
7. IFC will provide a checklist of expectations to the groups. Following the presentations, the IFC expansion committee will send a recommendation to the IFC Executive Board, IFC, and the Student Life Office.
8. The IFC will by 2/3 vote approve the fraternity invited to colonize.

B. Procedures for Petitioning Groups

1. Prior to initiating contact with potential new student members, the Greek letter organization must gain approval from the IFC and the Student Life Office for expansion.
2. Submit information requested in Section II to the IFC and Student Life Office, Coordinator for Fraternity and Sorority Life. IFC will provide a checklist of expectations to the chosen group.
3. IFC Executive board will establish an expansion committee.
4. Schedule presentation and meetings with the IFC and Coordinator for Fraternity and Sorority Life, the IFC expansion committee, and the IFC executive board.
5. Following the presentation, the IFC expansion committee sends recommendations to the IFC executive board and the Assistant Coordinator for Fraternity and Sorority Life.
6. The IFC will by 2/3 vote approve the fraternity invited to colonize.

C. Procedures for a Group coming off disciplinary loss of University recognition or removal of charter by National headquarter office or local alumni board.

1. After duration of University loss of recognition or removal of charter by national headquarter office or local alumni board, a group wanting to “re-colonize” or return to campus must meet with the IFC executive board and the Coordinator for Fraternity and Sorority Life to discuss possible re-colonization. The group will receive a list of criteria to be met to return to Carnegie Mellon University as an active chapter. The IFC will provide a checklist of expectations to the chosen group.
2. Submit information requested in Section II and C.2 to the IFC executive board and the Coordinator for Fraternity and Sorority Life.

3. IFC establishes an expansion committee.
4. Schedule presentations and meetings with the Coordinator for Fraternity and Sorority Life, the Dean of Student Affairs, the IFC expansion committee, and the IFC executive board.
5. Following the presentation, the IFC will vote if the organization has met the criteria set forth by the IFC executive board. A two-thirds ($2/3$) vote is needed for the organization to re-colonize.

II. Materials to be included in the petition for colonization

1. Logistical Information
 - a. Name of fraternity
 - b. Founding Date
 - c. History with Carnegie Mellon University
 - d. Current number of colonies
 - e. Current number of undergraduate members
 - f. Average chapter size
 - g. Number of chapters closed in the last five years and reasons for closing
 - h. Membership Costs: new member, initiation fees, insurance, regular dues
2. Program Policies
 - a. Position on Risk Management
 - b. Position on Hazing
 - c. Length/focus of new member program
 - d. Minimum standards of potential new members
 - e. Scholarship program
 - f. Community Service program
 - g. Constitution and By-laws
 - h. How the organization plans to meet the requirements of the Carnegie Mellon Greek Recognition criteria and Standards of Excellence.
3. Colonization
 - a. List and status of colonies established in last five years
 - b. Procedures
 - c. Ongoing support for colony
 - i. field staff visits
 - ii. recruitment support
 - iii. additional resources

- d. Criteria for chartering: to include minimum number of students pledged to establish a secure charter/chapter status (i.e. what does a chapter need to do to move from colony status to active chapter status?)
 - e. Housing Expectations: Indicate housing expectations of the University.
4. Organizational structure
- a. List of all chapters and locations
 - b. Volunteer Support
 - i. district
 - ii. local
5. Resources
- a. (Inter)National Headquarters
 - i. Foundation Scholarships/loans
 - ii. Housing Support/ (Inter)National Housing Corporation
 - iii. Leadership schools or conventions
 - iv. Publications
 - b. Pittsburgh/Nearest Chapter
 - i. Number of alumni in Pittsburgh
 - ii. List of alumni committed to serve as advisors and house corporation members (including their contact information).

III. Colonization Procedure

- A. Organizations selected to colonize or re-colonize must meet the following criteria:
1. Recruit only Carnegie Mellon undergraduate students.
 2. Representatives must attend all IFC meetings and all members are strongly encouraged to participate in every facet of the Greek community.
 3. Meet the requirements as set forth by the Recognition criteria of the Student Life Office.
 4. Secure the support of a University advisor.
 5. The colony shall maintain an active alumni committee consisting of at least five alumni, with one being designated as the chapter advisor. This committee shall be trained by the (Inter)National fraternity. The chapter advisor should attend all meetings of the active chapter and scheduled meetings for advisors by the Office of Greek Affairs.
 6. The chapter must abide by all IFC and University policies, regulations, and guidelines.
 7. The group must move from colony to chapter/chapter status within two years in order to become an active chapter of the IFC at Carnegie Mellon University. While the group is in colony status, they will be Associate Members of the IFC.

B. Associate IFC membership becomes automatic when the fraternity begins the colonization process.