Office of International Education

Carnegie Mellon University
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# CARNEGIE MELLON UNIVERSITY TRANSFER IN FORM

**TO THE STUDENT**: The following information is required to process the I-20 or DS-2019 if you currently hold F-1 or J-1 student immigration status from a school in the United States.

1. You, the student, will complete *Section A.*
2. Ask the International Student Advisor/administrator at your current school or the most recently attended school to complete *Section B* and submit by mail or fax to the address at the top of this page.

Carnegie Mellon will issue your new SEVIS I-20 or DS-2019 on or shortly after the SEVIS release date set by your previous school AND after receiving the following items from you:

- Completed International Student Information Form and copy of passport
- Completed Affidavit of Support and supporting original documentation of financial support
- Completed Transfer In Form

The transfer process is **not complete** until you attend the mandatory international student orientation and immigration check-in with the Office of International Education (OIE). Upon receiving the SEVIS I-20/DS-2019, note the program start date listed on the document. Failure to complete the orientation within 15 days of the program start date will result in loss of your legal immigration status. If you cannot attend the scheduled orientation, call OIE at 412-268-5231.

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**Section A:** To be completed by student.

Applicant's Name: _____
Last (Family) First Middle

Email Address: _____

Present U.S. School: _____

Academic department admitted to at CMU: _____ Current Immigration Status: _____

Applicant's Signature: _____ Date: _____

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**Section B:** To be completed by current school's International Student Advisor.

**SEVIS ID:** _____ **RELEASE DATE:** _____

To the best of your knowledge has the student maintained his/her nonimmigrant status?

☐Yes ☐ No If no, please specify reason: _____

Previous periods of OPT/CPT/AT: _____

DSO Name Printed: _____

DSO Signature: _____ Date: _____

Name of school, high school, college or university: _____

DSO Email: _____ DSO Phone: _____

Carnegie Mellon SEVIS school codes:

| **F-1: Pittsburgh (main) campus:** | **PHI214F10187000** | **J-1:** | **P-1-00292** |
|---|---|---|---|
| F-1: Silicon Valley campus: | PHI214F10187001 | | |
| F-1: MSCF New York campus: | PHI214F10187002 | | |

*Revised 7/2011*