

TARTANS ABROAD FUND

Scholarship for Short-term Experiences Abroad

This cohesive Carnegie Mellon fund supports undergraduate students in pursuing short-term study abroad opportunities by streamlining the request and application process through the Office of International Education (OIE.) Monetary support is provided by the dean of student affairs, the vice provost for education, college deans and OIE.

Students and alumni frequently report that their experiences abroad are the most enriching experiences of their lives. While living abroad will be the true barometer of what you will experience and learn, your learning will be richer if you think broadly before you go about the intellectual, cultural and social impact that study abroad may have on you academically, personally and professionally.

Tartan Abroad funds can be used for a variety of educational purposes including tuition and fees, course related expenses such as required fees, books, supplies, and equipment, and other expenses related to the overseas experience. Some scholarships are deemed as “qualified” and are not taxable, while others are “non-qualified” and are therefore taxable. Tartans Abroad funds may be qualified or non-qualified depending on various factors. For more information, refer to the IRS Publication 970 *Tax Benefits for Education* (www.irs.gov) and/or consult a qualified tax advisor or accountant. Representatives of Carnegie Mellon and/or the Office of International Education (OIE) cannot and will not provide tax advice.

Eligibility requirements for application and funding:

- Scholarships will be available only for study abroad experiences during academic break periods including the summer, winter break and spring break.
- Work abroad, volunteer abroad, research abroad, and special projects abroad will be considered for scholarships in addition to more traditional study abroad experiences.
- The Tartan Abroad Fund may cover up to 1/3 of the total expenses up to a maximum of \$2000.
- Scholarships will not be available for students in their final semester of study at the university.
- Applicants must demonstrate a commitment to sharing their overseas experience with the broader Carnegie Mellon community in a meaningful and educative manner. Applications should include specifics on such proposed outreach. The final presentation format will be arranged in consultation with a study abroad advisor.
- All students must attend an Office of International Education Pre-departure Orientation session and complete all pre-departure paperwork.

Awards are based on the following criteria:

- Quality of abroad project and complete nature of proposal
- Commitment to sharing experience with the university community upon return
- Diversity of college, major and region of abroad experience among scholarship recipients
- Intention to make meaningful connections to the host country
- Strength of the recommendation letter

Scholarship applications are due on the following schedule *(late applications will not be accepted):*

October 31 st	Winter Break
January 30 th	Spring Break
March 30 th	Summer

Complete applications should be submitted to:

Office of International Education— Tartans Abroad Fund
Carnegie Mellon University
5000 Forbes Avenue- Warner Hall 3rd Floor
Pittsburgh, PA 15213

Questions should be directed to goabroad@andrew.cmu.edu, 412-268-5231

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Scholarship for Short-term Experiences Abroad

Name:

Andrew User ID:

Date of Birth:

Local Address:

Permanent Address:

Telephone:

US Citizen? yes no

Academic Status While Abroad: 1st year Soph. Junior Senior
(For summer it is the year just completed)

Expected Graduation Date:

College/ Major(s):

Are you eligible to receive a Carnegie Mellon Undergraduate Grant (U101)? yes no

Location of Abroad Experience (city & country):

Name of program:

When will you be abroad? Winter Break Spring Break Summer Other

Program dates:

Total Cost (provide budget breakdown within attached proposal):

Have you had previous experience abroad? yes no

If yes, where and for how long?

What courses have you taken relevant to your experience abroad?

Language Proficiency (highest level taken):

Please address the following criteria in an attached statement:

- Please provide a detailed description of your intended experience abroad (including program specifics, anticipated courses, projects, work or research, and dates of experience).
- Please describe what you expect to learn from your opportunity abroad and how that learning will add to and complement your overall curricular and/or metacurricular education at Carnegie Mellon.
- Please provide a detailed description of how you will bring your experience abroad back to Carnegie Mellon and share it with the community.
- Please describe how you anticipate establishing connections with the people and country in which you are staying and how you intend to engage with your host community.
- Please provide a detailed budget proposal including all anticipated funding sources.

Please provide one recommendation letter from an academic advisor, faculty member, department head or college dean. The recommendation letter should be placed in a sealed and signed envelope and turned in with all other application materials.